

***SAMPLE  
FEDERAL REGISTER NOTICE***

DEPARTMENT OF THE INTERIOR

Bureau of Land Management

[Organization Code]

(Name of Advisory Council); Notice of Intent to Establish and Call for Nominations

AGENCY: Bureau of Land Management

ACTION: Notice of Intent to Establish the (name of Council) and Call for Nominations.

SUMMARY: This notice is published in accordance with Section 9 (a) (2) of the Federal Advisory Committee Act (5 U.S.C App.). Pursuant to (specify legislative authority, Secretarial direction, or plan), notice is hereby given that the Secretary of the Interior intends to establish the (name of council). The public also is being requested to submit nominations for membership on the (Council).

Any individual or organization may nominate one or more persons to serve on (name of Council). Individuals also may nominate themselves for Council membership. All nominations should be sent to the address below and must be accompanied by letters of reference from represented interests or organizations, a completed background information form, as well as any other information that speaks of the nominee's qualifications. Nominations may be made for the following categories of interest;

(List categories)

The specific category that the nominee will represent should be identified in the letter of nomination.

DATES: Nominations should be submitted to the address listed below no later than (30 days after publication of this notice).

FOR FURTHER INFORMATION CONTACT: (List name, address, phone number and interest for contact person).

SUPPLEMENTARY INFORMATION: The purpose of the (name of Council) will be to (specify language in legislation or Secretary's letter).

Council membership shall be balanced in terms of categories of interest represented. Each member will be a person who, as a result of training and experience, has knowledge or special expertise which qualifies him or her to provide advice from among the categories of interest listed above.

Members will serve without salary, but will be reimbursed for travel and per diem expenses at current rates for Government employees.

The Council will meet at least one time annually. Additional meetings may be called by the Designated Federal Official, in connection with special needs for advice.

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Date

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Director, Bureau of Land Management

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